

**BUSINESS OFFICE, 4725 MOFFETT ROAD, MOBILE, ALABAMA**  
**May 6, 2024**

The Board of Water and Sewer Commissioners of the City of Mobile met this Monday in their regular session at 1:30 p.m. at MAWSS' Park Forest Plaza.

**PRESENT:**

Mr. Raymond L. Bell, Jr., Chair  
Mr. John C. Williams, Secretary-Treasurer  
Ms. Barbara Drummond, Commissioner  
Ms. Maria Gonzalez, Commissioner  
Ms. Linda St. John, Commissioner  
Mr. Jay W. Weber, Commissioner

Mr. Bud McCrory, Jr., Director  
Mr. Bradley Dean, Attorney  
Mr. Douglas L. Cote  
Ms. Calressia Clark  
Mr. Daryl Russell  
Ms. Fatima Washington

**ABSENT:**

Mr. Thomas Zoghby, Vice Chair

Chair Bell called the meeting to order and gave the invocation. Commissioner Weber provided a brief summary of the **Finance / Risk Management Committee Meeting** held on April 26, 2024 at 9:00 a.m.

**Visitors** requesting an audience with the Board will be heard during the *presentation portion* of today's agenda.

Chair Bell presented the **Consent Agenda Items** for approval, and they are as follows:

**Item 4                    Consent Agenda**

Bids and Purchasing

- A. Annual Renewal for AMI Sensus Support
- B. IFB 24-007 Replacement Roof for Myers WTP (Project #M5712-2759)
- C. IFB 24-011 Annual Contract – Easement Herbicide Treatment
- D. IFB 24-012 Annual Contract – Custodial Services
- E. IFB 24-015 Annual Contract – Fire Hydrants
- F. Sole Source Purchase of Two (2) Clarifier Drives for Stickney WTP
- G. Goodwyn Mills Cawood, LLC Project No. AMOB230104 Renovation / Audio-Visual Upgrades to Boardroom, Directors Conference Room & Training Room *(In addition to the upgraded audio-visual equipment, the Boardroom renovations will include sound proofing (carpet installation) acoustic and A/C unit adjustments)*
- H. Volkert Project No. 1025628 Sheet Pile Wall at Bucks Pumping Station

Commissioner Drummond moved for approval of the **Consent Agenda**. Commissioner Williams seconded and the motion then carried with the unanimous vote of the Board present.

The **Minutes of April 1, 2024** were presented for approval. Commissioner Williams moved for approval and Commissioner Drummond seconded. The motion then carried with the unanimous vote of the Board present.

**Bid Openings** were next, Mr. Cote read the bid tabs as follows:

**Item 6A                    McCrory & Williams Project No. M5712-2710**  
**Water Line Valve Replacement at Moffett Road & Springhill Avenue**

The engineers estimate for this project is \$2,500,000.00; there were three bidders and the apparent low bidder is Construction Labor Services, Inc. in the amount of \$1,398,810.00. Staff requests approval for a Directors Award after review has been completed by the engineer and DBE Department.

Commissioner Williams moved for approval and Commissioner St. John seconded. The motion then carried with the unanimous vote of the Board present.

## Minutes of the meeting of the Board May 6, 2024

Mr. Kerry Weatherford, representing Smith Dukes, approached the Board with a condensed **presentation** of the **2023 Annual Comprehensive Financial Report**. At the conclusion, the following statements were highlighted:

- ‘In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the business-type and fiduciary activities of the Board as of December 31, 2023 and 2022, and the respective changes in financial position and, where applicable, cash flows thereof for the years then ended in accordance with accounting principles generally accepted in the United States of America.’
- ‘In our opinion, the supplementary information and the schedule of expenditures of federal awards are fairly stated, in all material respects, in relation to the basic financial statements as a whole.’
- ‘...during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses.’
- ‘The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.
- ‘In our opinion, the Board complied, in all material respects, with the compliance requirements referred to above that could have a direct and material effect on each of its major federal programs for the year ended December 31, 2023.’

Stantec representatives Mr. Kip Anderson and Mr. Steve Karpenko, addressed the Board with a full **presentation** detailing the risks, resiliency and future improvement plans for the **Big Creek Lake Dam**. For historical reference, the Dam was constructed in 1950. Items reviewed are listed below:

- Dam / Spillway / Site Overview
- Dam Assessment – 2017
- Project Scope / Timeline
- Hydrologic & Hydraulic Evaluation
- Spillway Gate Automation
- Spillway Gate Exercise
- Toe Ditch Repair
- Potential Failure Mode Analysis Update
- Toe Berm Project (2023 – 2025) *Scheduled to bid July 2024*
- Dam Safety Program Next Steps
- Powerline Relocation (Future)

**Legal** was next and Attorney Dean stated there is one matter appropriate for discussion in an Executive Session.

There were no items of **Unfinished Business**.

**New Business** was next and they are as follows:

### **Item 9A 2023 Municipal Water Pollution Prevention Reports (MWPPs):**

#### *i. MWPP Resolution Form for the Clifton C. Williams WWTP NPDES Permit ID AL0023086*

As presented during the April 1, 2024 Board meeting by Mr. Barbour, staff requests approval of the 2023 MWPP Reports as indicated. Commissioner Drummond moved for approval and Commissioner St. John seconded. The motion then carried with the unanimous vote of the Board present.

#### *ii. MWPP Resolution Form for the Wright Smith Jr. WWTP NPDES Permit ID AL0023094*

As also presented during the April 1, 2024 Board meeting by Mr. Barbour, staff requests approval of the 2023 MWPP Reports as indicated. Commissioner Drummond moved for approval and Commissioner Williams seconded. The motion then carried with the unanimous vote of the Board present.

**Minutes of the meeting of the Board May 6, 2024**

**Item 9B            2023 Annual Comprehensive Financial Report**

This item presented for acceptance was reviewed in depth during the April 26, 2024 Finance/Risk Management Committee Meeting and shown in a condensed version during the presentation given by Smith Dukes earlier today. Commissioner Williams moved for acceptance; Commissioner Gonzalez seconded and the motion then carried with the unanimous vote of the Board present.

**Item 9C            Proposed Changes to HR 08-03 MAWSS Purchasing Card Policy**

As reviewed and discussed on April 26, 2024 during the Finance/Risk Management Committee Meeting, staff requests approval of the proposed changes as detailed in the Board's agenda package. Commissioner Drummond moved for approval and commended staff in regards to the thoroughness of the changes; Commissioner Gonzalez seconded and the motion then carried with the unanimous vote of the Board present.

**Item 10            Information Only Items:**

- A. IFB 24-013 Annual Contract – Tapping Saddles, Clamps & Couplings
- B. Annual BOSSDesk Support Agreement
- C. Ext 2 Annual Contract MAWSS 22018 – Safety Shoes (**Y3**)
- D. Ext 2 Annual Contract MAWSS 22019 – MJ DI Pipe and Fittings (**Y3**)
- E. Purchase of Two (2) Portable Push Cameras
- F. Purchase of a Spare Wilo Pump for Semmes LS167
- G. Ardurra Group Project No. 100316.42 Three Mile Phase III Lateral Rehabilitation
- H. Ardurra Group Project No. 100316.43 Florida Street Phase III Lateral Rehabilitation
- I. McCrory & Williams Project No. M5712-2779 Owner's Allowance Allocation
- J. Master Plan Phase II SRF 2024 Loan Closing Update Memo
- K. Disclosure of Property Purchase: Key No. 4006185
- L. Consultant Project Status Reports – *March 2024*

There being no further business to come before the Board at 2:10 p.m., Commissioner Williams motioned to enter into Executive Session; Commissioner Gonzalez seconded and the motion then carried with the unanimous vote of the Board present.

Regular session reconvened at 2:45 p.m. Commissioner Williams motioned to adjourn the meeting; Commissioner St. John seconded and the motion then carried with the unanimous vote of the Board present.

The next regular meeting is scheduled for June 3, 2024 at 1:30 p.m.



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John C. Williams, Secretary-Treasurer