

BUSINESS OFFICE, 4725 MOFFETT ROAD, MOBILE, ALABAMA
September 9, 2024

The Board of Water and Sewer Commissioners of the City of Mobile met this Monday in their regular session at 1:30 p.m. at MAWSS' Park Forest Plaza Training Center.

PRESENT:

Mr. Raymond L. Bell, Jr., Chair
Mr. Thomas Zoghby, Vice Chair
Mr. John C. Williams, Secretary-Treasurer
Ms. Barbara Drummond, Commissioner
Ms. Maria Gonzalez, Commissioner
Ms. Linda St. John, Commissioner
Mr. Jay W. Weber, Commissioner

Mr. Bud McCrory, Jr., Director
Mr. Bradley Dean, Attorney
Mr. Douglas L. Cote
Mr. Daryl Russell
Ms. Calressia Clark
Ms. Fatima Washington

Chair Bell called the meeting to order and gave the invocation.

Committee Reports were next and Commissioner Williams summarized the **Human Resources Committee Meeting** held this morning at 9:00 a.m. Cobbs Allen was in attendance and gave a detailed *Benefits* review of the *2024 Health Insurance Plan* to date and presented options for the *2025 Benefits Plan*. The current plan is working well and at this time no changes are recommended to which the committee agreed. Staff then provided insight on current *Human Resources Trends* in regards to active employees and retirees as it pertains to staffing and benefits eligibility data.

Staff also presented proposed updates to the current *MAWSS Workers Compensation Policy*, established in 1993, and introduced the *MAWSS Performance Review Policy*. These policies will be brought to the full Board at the October 2024 meeting for approval.

There were no **Visitors** present requesting an audience with the Board.

Chair Bell presented the **Consent Agenda Items** for approval, and they are as follows:

Item 4 Consent Agenda

Bids and Purchasing

- A. Budget Increase Request for Annual Contract MAWSS 22028 – Valves Categories 1-4
- B. Budget Increase Request for Annual Contract MAWSS 22036 – Meter Boxes and Lids
- C. Budget Increase Request for Sole Source Annual Contract MAWSS 23005 Sensus Water Meters
- D. Budget Increase Request for Annual Contract Proj# M5712-2745 Liquid Calcium Nitrate/VX 456 Solution
- E. Ardurra Project No. 100316.42 Three Mile Phase III Lateral Rehab SRF Project No. CS010281-23 Revised Subcontracting Plan
- F. Ardurra Project No. 100316.43 Florida Street Phase III Lateral Rehab SRF Project No. CS010281-23 Revised Subcontracting Plan
- G. HDR Project No. 10195981 Stickney Reservoir Improvements Change Order No. 2
- H. McCrory/Williams Project No. M5712-2721 2022 Annual Contract for Cleaning / Videoing of 15” – 54” Various Sanitary Sewer Segments
- I. McCrory/Williams Project No. M5712-2734 Apalachee River Emergency Bypass FINAL SUMMARY Change Order No. 3
- J. McCrory/Williams Project No. M5712-2780 Access Roads 2024 Annual Contract Construction and Sewer Easement Maintenance

In regards to *Item 4C*; Mr. Jackson explained this is a sole source item based on MAWSS' AMI System specifications and the requested increase is due to previous supply chain issues.

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The meters were in stock, but the transmitters were on back-order. Crews were able to install the meters for our customers and when the transmitters arrived, they were then installed. This is a one-time increase and the supply chain issues have been resolved.

Commissioner Williams moved for approval of the **Consent Agenda**. Commissioner Gonzalez seconded and the motion then carried with the unanimous vote of the Board.

Mr. Russell directed attention to a **presentation** on *Division Departments of Planning and Market Development*. Facets, areas of staff responsibilities are highlighted below:

- Planning and Engineering
 - Engineering / Market Development
 - Project Management
 - Capital Projects Managed: In Progress \$38,729,043 / Completed \$16,406,902.90
 - Upcoming Construction Projects: \$5,400,000
 - Joint Projects with the City of Mobile, Mobile County, ALDOT and Mobile Airport Authority
- Facilities Management
 - Responsible for maintaining facilities and grounds at Park Forest, Shelton Beach and LAB/EOC
 - Manage 10 Annual Contracts including but not limited to custodial, dumpster rental/dumping, HVAC
 - Project Management of Facilities Renovations / Construction
- Construction Inspection
 - Manage annual contracts totaling \$10,150,000
 - Site Development / Construction Plan Reviews
 - Facilities Acceptance (\$2,027,693.96) to date
- Information Services
 - Manage maintenance agreements totaling \$1,650,000
 - Software Systems
 - Hardware Systems
- Mapping Connections (MAP/CON) / GIS
 - New Customer Accounts
 - Plans for MAWSS Facilities / Asset Records
 - Plan / Bundle Permit Packages
 - Capacity Assurance Applications
 - GIS Features and Location Services (Entire system has been mapped with a 75% accuracy rate / staff is currently proofing for precision)

The **Minutes of August 12, 2024** were presented for approval. Commissioner Drummond moved for approval and Commissioner St. John seconded. The motion then carried with the unanimous vote of the Board.

Bid Openings were next, Mr. Cote read the bid tabs as follows:

Item 6A McCrory/Williams Project No. M5712-2673 Mobile River 16" Waterline Replacement

The engineers estimate for this project is \$3,800,000; there were two bidders, the apparent low bidder is Hemphill Construction Company, Inc. in the amount of \$4,124,630. Staff requests approval of a Directors Award after review has been completed by the engineer and DBE Department.

Commissioner Zoghby moved for approval and Commissioner Williams seconded. The motion then carried with the unanimous vote of the Board.

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Item 6 B McCrory/Williams Project No. M5712-2799 Mobile Amtrak Station Water Line Relocation

The engineers estimate for this project is \$500,000; there were four bidders, the apparent low bidder is Hughes Companies in the amount of \$573,765.59. Staff requests approval of a Directors Award after review has been completed by the engineer and DBE Department.

Commissioner Williams moved for approval and Commissioner Drummond seconded. The motion then carried with the unanimous vote of the Board.

Legal was next and Attorney Dean stated there were no matters appropriate for discussion in an Executive Session.


There were no items of **Unfinished Business** or **New Business**.

Item 10 Information Only Items:

- A. Co-op Annual Agreement for the Purchase of Employee Uniforms
- B. State Contract MA230000003128 – Purchase of (2) Ford F150 Super Cab 4x2 Fleet Vehicles
- C. State Contract MA230000003416 – Purchase of a 2024 Ford F350 Reg Cab 4x2 Fleet Vehicle
- D. Professional Service – Property and Easement Survey
- E. Ext 2 Annual Contract MAWSS 22027 – Sodium Chlorite (**Y3**)
- F. Ext 2 Annual Contract MAWSS 22028 – Valves, Categories 1-4 (**Y3**)
- G. Ext 2 Annual Contract MAWSS 22029 Cast Iron Valve Boxes / Risers (**Y3**)
- H. Purchase of Replacement Cues Camera Equipment for Units 149 / 130
- I. Disclosure of Property Purchase: Instru# 2024046260
- J. McCrory/Williams Project No. M5712-2759 Allowance Allocation No. 1
- K. Consultant Project Status Reports – *July 2024*

There being no further business to come before the Board at 2:15 p.m., Commissioner Drummond motioned to adjourn; Commissioner Gonzalez seconded and the motion then carried with the unanimous vote of the Board.

The next regular meeting is scheduled for **October 14, 2024** at 1:30 p.m.



John C. Williams, Secretary-Treasurer